**We are striving to maintain our environment and you can help. Please conserve fuel by switching off all lights, air conditioners and ceiling fans when not needed.**

**ADSL:**

Wireless internet connection is available in the apartment. The log in name and password are provided in the information folder in the apartment.

**AIR CONDITIONING & FANS:**

Please keep all doors/windows closed when operating the a/c’s to prevent damage due to condensation, leaking and freezing of the units.

**BABYSITTING:**

We can arrange sitters if needed – at least 24 hours notice is required.

**BATHROBES:**

These are provided for use during your stay. Most sun lotions tend to stain the robes and you may be asked to replace the robes if we are unable to remove these stains after your stay. They cost USD80 each to replace. We have robes available for sale embroidered ‘Glitter Bay’ should you wish to take home a memento of your stay.

**BEACH CHAIRS & TOWELS:**

These are assigned by the communal management for your entire stay. Please liaise with the beach attendant for any queries related to moving to different areas on the beach. Towels for the pool and beach are also obtained from the attendant – please return all towels at the end of the day to avoid any charges for lost/missing towels.

**CAR HIRE & OTHER ACTIVITIES:**

If you wish to arrange car hire, catamaran cruises, restaurant bookings, or you just need some suggestions, call our villa manager.

**CHECK OUT TIME:**

**Check out time is 12 noon**.

**CLEANING SERVICE:**

Hotel style cleaning service is provided Monday through Saturday. Towels are changed every other day and linens every third day in an effort to conserve energy and consumables. Should you wish to have towels changed more often let your housekeeper know or leave your towels on the floor and she will accommodate. Please do not remove towels from the apartment. While our housekeepers will clean kitchen countertops, stove, etc they are not responsible for cleaning dirty dishes left in the sink and they are not responsible to load or empty the dishwasher. The apartment is not serviced on your day of departure.

**CLEANING SUPPLIES:**

Please note that we supply hand soap, bathroom tissue and facial tissues during your stay. For your arrival you will have an initial supply of dishwashing soap, dishwasher tablets, dish sponge, kitchen wipe, counter top cleaner and kitchen roll paper. Laundry soap and fabric softener are not provided.

**CURRENCY:**

Approximately US$1.00 = BD$2.00 or £1.00 = BD$3.25. The US$ is widely accepted throughout, i.e., taxis, restaurants, shops. Banks are located in both shopping malls in Holetown and some petrol stations have ATM’s. Bank hours are generally 8 a.m. – 3 p.m. Monday to Thursday, 8 a.m. – 5 p.m. Fridays.

**DAMAGES:**

While we understand that accidents do happen you will be asked to replace at current value any item/s in the apartment which have been damaged during your stay. Please ensure and report any damages as soon as possible to our office in order that we may arrange for its prompt replacement. A credit card (Visa/Mastercard) is required at for guarantee if you have not already provided this information.

**ELECTRICITY:**

Barbados operates on 110 volts, 50 cycles. **In an effort to conserve energy please turn off lights, air conditioners and fans when not necessary**. Each owner is charged for electricity used in the apartment and our housekeepers are instructed to turn off all fans, lights and a/c’s which may have been left on when they come to service the apartment.

**FACILITIES:**

The pool, beach, grounds, concierge, tennis courts, bar, snack bar, security, beach & pool chairs and towel service and related staff are all under the operation of a communal manager and the office is located by the bar area.

**FITNESS ROOM:**

Located in the basement of the first block by the pathway leading to Concierge.

**HAIRDRYERS:**

Located in bedrooms/bathrooms.

**ICE MACHINE:**

Located in the bar. Our barman will be happy to fill up your ice bucket for your unit.

**KEYS:**

**On departure please ensure that you have left all the apartment keys in the apartment – please do not hand them to Concierge.** Charges will be applied for any keys that are missing/lost after your departure if they cannot be located.

**KIDS PLAY AREA & WADING POOL:**

These are not supervised and you use it entirely at your own risk. Please supervise children **at all times** on the property and in the apartment. **The wading pool has a non skid surface and may be rough on soft/water softened feet.**

**LAUNDRY:**

Washer, dryer, iron and ironing board are provided. Soap powder and fabric softener are not provided. Housekeepers require use of the machines to launder towels when they are servicing your unit. If you wish personal laundry done this may be arranged directly with your housekeeper and you pay her directly.

**MAINTENANCE:**

We value your business and wish to assure ourselves that your expectations have been met. Any problems which may arise should be reported to our villa manager.

**OWNERS CUPBOARDS:**

We ask that you respect their privacy and not attempt to open these cupboards

**POOL:**

**There is no lifeguard on duty**.

**SMOKING:**

Please do not smoke in the apartment. No smoking is permitted in the restaurant, bar or on sun loungers.

**WATERSPORTS:**

Available from the local operators at The Beach Club. All activities are entirely at your own risk and cost. For fishing and other specialty cruises please call our villa manager

PLEASE NOTE THAT ALL COMMUNAL FACILITIES ARE SUBJECT TO CHANGE WITHOUT NOTICE. Please check with Concierge for daily updates.